

LeadingAge Minnesota's

Assisted Living Director Licensing Course



ABOUT THE COURSE

This course is designed to meet the educational requirements for individuals preparing to be licensed as assisted living directors and as specified in Minnesota Rule Chapter 6400. It has been approved by the Minnesota Board of Executives for Long-Term Services and Supports (MN-BELTSS) the state board that licenses AL directors and LTC administrators. Applicants must complete a 120-hour course of study with the components listed below and pass an exam for each course as part of the pathway to becoming a licensed Assisted Living (AL) director (LALD).

- Minnesota Curriculum (Part 1) – A minimum of 40 hours in subjects necessary to perform the duties of an assisted living director in Minnesota. Our course provides 46 hours.
- CORE and RCAL Curriculum (Part 2) – A minimum of 80 hours in core subjects necessary to perform LALD duties. Our course provides 88 hours.

COURSE FORMAT

This Assisted Living Director Licensing Course is completely virtual, online, and self-paced. Students have 18 months from date of enrollment to complete the coursework.

SUGGESTED AUDIENCE

- Individuals permitted as Assisted Living Directors in Residence (ALDIR)
- Individuals currently working in older adult services settings
- Individuals not working in the field but interested in becoming a licensed assisted living director

PART 1 - MINNESOTA CURRICULUM



This online training covers subjects necessary to perform the duties of an assisted living director in Minnesota as required in the 40+ hour training component. Topic areas include:

- Minnesota statutes or rules governing assisted living
- Landlord-tenant law, including fair housing
- Elder care rights, role of the state ombudsman, and vulnerable adult protection
- Person-centered care practices and resident and family relationships
- Health and wellness and Gerontology and Geriatrics topics

PART 2 - CORE and RCAL CURRICULUM

This online training covers the four Domains of Practice which are required in the 80+ hour training for Minnesota. The National Association of Long-Term Care Administrator Boards (NAB) has set forth these four CORE Domains of Practice as being essential for AL Directors:

- Care, services, and supports
- Operations
- Environment and quality
- Leadership and strategy

Information on how to access to the courses will be provided upon completion of the Minnesota curriculum. The CORE/RCAL courses include interactive exercises and short quizzes that align with the job and responsibilities of an AL Director, but also include base knowledge in long-term care. Students are given an initial deadline of four months from their enrollment in the CORE/RCAL training to complete the coursework. Extensions are provided by request. The courses are approved by NAB.

CEUs

This course is designed for original licensure and focuses on building foundational knowledge, therefore it does not meet the criteria for continuing education and CEUs are not provided. Participants will be able to document their participation in each module in the LeadingAge Minnesota Learning Center and the CORE/RCAL course on its own online platform.

REGISTRATION INFORMATION

LeadingAge Minnesota Members - \$750 per person

Prospective Members - \$1,250 per person

REGISTER HERE

CANCELLATION

Registration cancellation deadline is 6 months after registration date. Cancellations must be made in writing and partial refunds may be given based on portion(s) of the program attended. Transfers of the purchased course are not allowed.

COURSE QUESTIONS

Olivia Scott, Education Coordinator, oscott@leadingagemn.org.

ALD Licensure, Field Experience, and Exam Questions MN BELTSS: <https://mn.gov/boards/beltss/ald/>