

OPERATIONAL CHECKLIST



For implementing CMS and MDH visitation guidance

Policies & Plans

- Have updated your Visitation Policy?
- Do you have a process for monitoring and documenting your 14-day COVID-19 county positivity rate?
- Will your Staffing Plan need to change?
- Have you updated your COVID-19 Testing Plan?
- Have you created a Communications Plan about your new Visitation Policy?
- Do your policies and plans anticipate the need to ease or tighten restrictions in the event you need to change your visitation policy, including communication of that change to residents, staff and families?

Indoor Prep

- Have you considered physical changes such as clear dividers or social distancing signs?
- Have you designated specific areas for indoor visitation to occur?
- Have you confirmed that Visitor Entry precautions are in place, such as hand sanitizing supplies, a screening station, and visitor log?

Training

- How will you inform and train staff on your visitation policies and protocols for compliance for all who live, work and visit your setting?
- Have you developed instructional signage and visitor education materials on COVID-19 signs and symptoms, and facility infection control precautions and practices?

Communication

- How will you communicate your decision about when you will modify your visitation policies and the factors that drive that decision?
- How will you communicate and educate residents and families on the specific policies and protocols that must be followed for visitation to occur safely?
- Have you provided residents and families a designated staff contact to schedule visits and/or answer questions/address concerns?