PREPARING TO COMPLY WITH THE NEW ASSISTED LIVING LICENSURE LAW

A deep-dive virtual workshop
Wed., May 26 - Thurs., May 27 and Tues., July 13 - Wed., July 14

PURPOSE

This intensive workshop is designed to provide a comprehensive overview of the various new requirements with which Assisted Living (AL) providers will be expected to comply under the new licensure law. This law represents a historic change in how assisted living is provided and regulated in Minnesota and goes into effect on August 1, 2021.

WEDNESDAY, MAY 26

8:30 a.m.

Overview of Laws and Rules, Types of Licensure
- Understand the laws and rules that apply to AL that go into effect on August 1, 2021 and the role of the Licensed Assisted Living Director (LALD) to ensure full compliance with the new AL licensure law.

Bobbie Guidry, Vice President for Housing and Community Services, LeadingAge Minnesota, St. Paul

9 a.m.

New AL Bill of Rights
- Examine the expanded rights given to AL residents under the new law and consider what you must do to ensure they are communicated and respected.

Bobbie Guidry

9:20 a.m. Break

9:35 a.m.

Meals and Nutrition
- Become familiar with food preparation and service requirements under Minnesota's Food Code and United States Department of Agriculture (USDA) guidelines for nutrition and dietary allowances.

Tamralynn Self, BBM, CDM, CFPP, CFPM, MNT, Corporate Director of Culinary Services, Ebenezer, Edina

10:20 a.m. Break

10:35 a.m.

Staffing
- Review both general and nursing-related staffing requirements under the law and how you can comply while being able to recruit and retain staff.

Kari Everson, Director of Clinical Care and Nurse Consultant, LeadingAge Minnesota, St. Paul and President/Consultant, Euvoia Senior Care Consulting, LLC, Woodbury; and Jenna Kellerman, Director of Workforce Solutions, LeadingAge Minnesota, St. Paul

11:20 a.m.

Policies and Procedures
- Discuss the various policies and procedures licensed AL providers are obligated to have as part of their operations.
- Identify high priority areas for which your organization will need new or revised policies and procedures.

Kari Everson

11:35 a.m.

Grievances
- Understand why handling grievances and responding to complaints is a part of AL licensure and what is expected of providers.
- Learn about the grievance procedures required of AL licensees and explore best practices for service recovery.

Luke Jenkins, Director of Membership, LeadingAge Minnesota, St. Paul

Noon Adjourn for the Day

LeadingAge® Minnesota

8:30 a.m.

Assisted Living with Dementia Care
- Enhance your understanding about additional requirements for AL with Dementia Care Licensees.
- Hear about best practices for high quality dementia care including, but not limited to staffing, training and services.

Erin Bonitto, Founder and Lead Coach, Gemini Consulting, Cold Spring

A Brief Introduction to the Following AL Requirements
(to be covered in-depth in July)

Recognize the underlying philosophy of AL Licensure – to be person-centered in its focus in providing care and services and how the various parts of the law specify how that is to be done.
- **Resident and Family Councils**
- **Person Centered Planning and Service Delivery**
- **Culturally Sensitive Programming**
- **Social and Recreational Activities**

Bobbie Guidry

9:30 a.m.   Break

9:45 a.m.

Contracts
- Discuss the what must be included in the AL contract including, but not limited to housing, service plan, meals, any addendums and the resident's right to designate a representative to receive certain information and notices.
- Describe under what conditions an AL contract can be terminated, as well as the obligations the AL provider has to the resident.
- Take home a contract template to help you comply with the new contract requirements.

Greg Larson, Attorney and Partner, Lathrop GPM LLP, Minneapolis

10:45 a.m.   Break

11 a.m.

Minimum Site, Physical Environment and Fire Safety Requirements
- Review what the new law requires at a minimum for AL buildings and sites, including fire safety precautions that must be taken.
- Understand the design requirements and under what circumstances they apply.
- Learn about additional requirements for AL with dementia care buildings.

Tu-Anh Bui Johnson, Assoc. AIA, LEED AP BD+C, Principal, Wold Architects and Engineers, Minneapolis; and Jonathan Lips, Vice President of Legal and Regulatory Affairs, LeadingAge Minnesota, St. Paul

11:45 a.m.   Adjourn until July 13

TUESDAY, JULY 13

8:30 a.m. **Assessments and Service Plans**
- Discuss the Uniform Assessment Tool and how it must be used prior to admission.
- Describe the role of and specific items to be included in AL service plans.

Kari Everson

9:15 a.m. Break

9:30 a.m. **Infection Control**
- Review expectations for continued compliance with infection prevention and control requirements.

Kari Everson

10 a.m. **Rights and Protections & Records, Postings and Disclosures**
- Understand the rationale for and specifics of the various requirements for recordkeeping, postings and the rights and protections given AL residents.

Bobbie Guidry

10:30 a.m. Break

10:45 a.m. **Emergency and Disaster Planning**
- Receive an overview of the various requirements for emergency and disaster planning and preparedness, fire and life safety codes to help you prepare for Assisted Living Licensure implementation and MDH surveys.

Don Sheldrew, MSW, LICSW, (EMT-P)R, Central Regional Healthcare Readiness and Response Coordinator, CentraCare™, St. Cloud

11:15 a.m. Adjourn

WEDNESDAY, JULY 14

8:30 a.m. **Resident and Family Councils**
- Appreciate how the new law has officially empowered AL residents and their family members to lead their own building's councils.

Lindsay Schmidt, Director of Marketing & Hospitality, Dellwood Gardens, St. Paul

9 a.m. **Focus on the Resident**
(Person Centered Planning and Service Delivery)
- Know how person-centered planning and service delivery will drive an AL's philosophy as well as operations.

Culturally Sensitive Programming
- Recognize the importance of culturally sensitive programming not only as a new expectation, but as a business opportunity.

Social and Recreational Activities
- Describe the AL's role in and expectations for providing social and recreational activities that are person-centered and well-received by your residents.
- Understand the application of this requirement to all residents of the licensed setting.

Mark Rosen, Program Director, Cassia Augustana Open Circle Adult Day Services, Hopkins and an AL Director (TBA)

10 a.m. Break

10:15 a.m. **Terminations and Transitions**
- Receive an overview of the type of terminations and transitions that can take place and what you must do to comply.

Sam Orbovich, Attorney/Shareholder, and Pari I. McGarraugh, Attorney/Shareholder, Fredrikson & Byron PA, Minneapolis

10:45 a.m. Workshop Adjourns

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CONTINUING EDUCATION CREDITS

This program is designed to meet CEU approval criteria for the Minnesota Board of Executives for Long Term Services and Supports (MN-BELTSS). They also meet the CEU approval criteria of the Minnesota Board of Social Work, and LeadingAge Minnesota is an approved provider by the Board. CEUs will be available for AL/HWS managers. General certificates of attendance are also available.

CEUs may be earned only by the registered individual.

REGISTRATION INFORMATION AND FEES

This in-depth educational program is designed to be attended in its entirety. The registration fee includes a complete set of handouts and a template for the AL Resident Contract.

- LeadingAge Minnesota - **$200** per connection
- Prospective Members - **$250** per connection

REGISTER HERE

REGISTRATION CUT-OFF/CANCELLATION NOTICE

The registration cut-off date/cancellation deadline is 1 p.m. on Tuesday, May 25, 2021. All cancellations must be made in writing and are subject to a $25 processing fee. No-shows will be billed the full workshop fee. LeadingAge Minnesota reserves the right to cancel this workshop series.

FOR FURTHER INFORMATION

Ashley Rogers, Education Coordinator arogers@leadingagemn.org 651.603.3559