



CEU INFORMATION FOR THE MINNESOTA BOARD OF NURSING

The Institute has been designed to meet the Minnesota Board of Nursing continuing education requirements for re-licensure.

How many contact hours can I earn at the Institute?

From May 18 – 21 during the live virtual Institute you can earn a maximum of **12** contact hours. After the Institute and from June 1 – July 31, you have the opportunity to earn many, many more by reviewing the recorded sessions.

How will earning CEUs work on the Institute conference platform?

1. Sit in on/view an entire program from its beginning all the way to the end. On May 18 - 21 sessions will start at the same time just like at a live in-person event **and will be closed to late arrivers 10 minutes after it is scheduled to begin.**
2. Complete the online evaluation (**Very important! If you skip this step, you won't be able to obtain your earned clock hour and then you will need to wait to view a program all over again sometime between June 1 – July 31, 2021.**)
3. Print a certificate of attendance for the session you just attended.

BON Contact Hour Information

- It is up to the licensed nurse to demonstrate to the BON that the program meets CEU approval criteria for their area of practice. For example, a nurse working in geriatrics would not be able to earn CEUs for a course on pediatric cancer treatments.
- The nurse needs to have the following written information in their files from a program if they are audited that would not be on the certificate of attendance that is also needed to document participation. The majority of the information below can be found in the 2021 LeadingAge Minnesota Institute registration brochure. Licensed nurses attending this event are encouraged to save this document to their files in case of an audit.
 - The learning objectives for the activity.
 - The name and qualifications of the instructor. (Presenter names, titles, companies and cities are listed in the brochure and deemed sufficient for documentation.)

For further information, review the CE page on the Minnesota Board of Nursing web site.

https://mn.gov/boards/assets/Education%20FAQ%206-19_tcm21-361905.pdf#False

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