

Adult Day Services
Completing the Program Abuse
Prevention Plan and Individual
Abuse Prevention Plan

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Program Abuse Prevention Plan - PAPP

- Minnesota Statutes, sections 245A.65, subd. 2 and 626.557, subd. 14
- Will be reviewed prior to initial application issued
- Sample form – Program Abuse Prevention Plan (PAPP)

PAPP

- **Reviewed Annually**
 - Conducted by governing body or delegated representative
 - Review the assessment factors in the PAPP
 - Include any substantiated maltreatment findings in the last year
- **Posted**
 - Prominent location
 - Available upon request
 - Mandated reporters, people receiving services, legal representatives

PAPP

• **Orientation – Persons Receiving Services**

- Within 24 hours of admission
 - Or 72 hours for persons who would benefit from a later orientation
- Legal representatives notified of the orientation

PAPP

• **Orientation and Training – Staff & Other Mandated Reporters**

- Within 72 hours of first providing direct contact services
- Annually
 - Prior to or within the same month of the subsequent calendar year
- Must include:
 - Reporting requirements
 - Definitions in sections 626.557 and 626.5572
 - Requirements of 245A.65
 - PAPP
 - VA policy and procedures

PAPP

• **Population Assessment**

- Age range
 - Gender
 - Mental functioning
 - Physical and emotional health
 - Adaptive and maladaptive behaviors
 - Need for specialized programs of care
 - Need for staff training to meet individual service needs
 - Knowledge of previous abuse
- Specific measures taken to minimize risk of abuse related to the population assessment

PAPP

- Physical Plant Assessment
 - Condition and design as related to safety
 - Areas difficult to supervise
- Specific measures taken to minimize risk of abuse related to the physical plant assessment

PAPP

- Environmental Assessment
 - Location, including neighborhood and community
 - Grounds and terrain
 - Internal programming provided
 - Staffing pattern
- Specific measures taken to minimize risk of abuse related to the environmental assessment

PAPP – Best Practice

PAPP - Questions

Individual Abuse Prevention Plan – IAPP

- Minnesota Statutes, section 245A.65, subd. and 626.557, subd. 14
- Submit a sample form with your application for ADC
- [Sample form](#) – Individual Abuse Prevention Plan (IAPP) Form

IAPP

- Developed within 30 days of admission
- Person and legal representative participates in the development
- Document the review of the IAPP
- Reviewed each quarter as part of the Individual Service Plan

IAPP

- Abuse assessment
 - Sexual
 - Physical
 - Self abuse
 - Financial exploitation
- Susceptibility to abuse by others, including other vulnerable adults
- Risk of abusing other vulnerable adults
- Specific measures to minimize the risk of abuse to person and other vulnerable adults
- Referrals to others when vulnerability is outside your scope or control

IAPP

- Knowledge that person has committed a violent crime or active of physical aggression toward others
 - Information obtained from law enforcement, medical record, other provider, or your assessment
- Specific measures to minimize the risk the person may pose to visitors and persons outside the facility if unsupervised
- Referrals to others when vulnerability is outside your scope or control

IAPP – Best Practices

IAPP – Questions

Staff Ratios and Center Coverage

- Capable of self-preservation during emergency conditions
 - 1:8 ratio
- Not capable of self-preservation during emergency conditions
 - 1:5 ratio
- Mixed group
 - DHS form 5124 – Adult Day Care Center Staff Ratio Requirements

DHS Updates

- HCBS Unit oversight of ADC
- Q&A

Contact Information

- Leading Age
- DHS – Licensing Division
 - HCBS Help Desk 651-431-6624
 - www.mn.gov/dhs - General Public - Licensing
