



Questions & Answers DHS's ADS Modified Licensing Requirements (Current as of: July 2, 2020)

On June 30, 2020 the Minnesota Department of Health and Human Services (DHS) posted document communicating [modified licensing requirements for adult day centers that resume facility operation during the peacetime emergency](#).

The purpose of this document is to supplement DHS's guidance by listing common questions based upon the guidance.

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1. How many participants can I serve in my setting?
You are able to serve 50% of your licensed capacity – or – 50 people, whichever is smaller. Staff providing care must be calculated into the percentage of number of people in the program.
 2. How many hours can I provide services to participants in my setting?
Shifts are limited to 3 hours not including transportation time or baths. You can have multiple shifts in a day as long as no one participant is in the program longer than 3 hours. Appropriate cleaning and disinfecting must take place between shifts.
 3. Can I have all participants together in one space or do I need to plan for small group cohorting?
Participants should be placed in groups of 8 or less, including staff. Cohorts should be separated physically even in a large open space. Cohorts should be kept as consistent as possible. Staff for individual cohorts should be kept as consistent as possible.
 4. Is there any specific signage that must be posted in the building?
Yes, DHS is requiring signage posted throughout the building supporting social distancing, best traffic flow, and handwashing. The COVID-19 Preparedness Plan should also be posted in a visible location in the building.
 5. Is there direction on how participants should be seated during activities or when in small groups together?
Yes. DHS is requiring participants be seated side-by-side, six feet apart. They cannot be seated facing one another during meals or activities.
 6. Are we still required to provide meals to participants?
Yes. One meal should be provided each day regardless of how long the participant is in the program. A snack does not count as a meal.

7. Can a participant receive virtual and on-site services?
Yes. A participant can receive services virtually and on-site. They can have both types of services within the same day as well.
8. Which participants can return to the program?
Participants excluded from returning from the program include: Assisted Living residents, foster care residents, and residents of licensed community residential settings. All other participants may return to the program. The excluded participants do not need to be discharged from the program, but you should document a “pause” in the participant’s files.
9. How long are we able to provide virtual services?
Virtual services are likely permissible through June of 2021. If this changes, we will update the FAQ and notify members.
10. Can we admit new clients to the program?
Yes, new participants can be admitted to the on-site program; however, at this time we are not certain about virtual services.
11. Are there special documents we need to file or have complete?
Yes, there are documents that should be completed.
- a. **If you are resuming in-person services, you will need to complete the [Notification about Resuming Facility Operation for Adult Day Centers](#).**
 - b. **Complete the [COVID-19 Preparedness Plan](#) and have on-site. This plan is also to be posted within the program and is to be made available to participants and participant representatives.**
12. Are physicals required?
Physicals are not required until 60 days after the emergency period ends.

Other Resources:

[Minnesota Department of Health \(MDH\)](#)
[Centers for Disease Control and Prevention \(CDC\)](#)
[CDC guidance for facilities – Cleaning Guidance](#)
[Notification About Resuming Facility Operation for Adult Day Centers](#)
[COVID-19 Preparedness Plan](#)