

Licensed Assisted Living Settings and DHS Enrollment for 24-Hour Customized Living and Customized Living (EW, CADI, BI Waivers)

Making Sure Your Setting is Paid by DHS for 24-Hour Customized Living and Customized Living on August 1, 2021

Assisted Living License application is found at:

<https://www.health.state.mn.us/facilities/regulation/assistedliving/appmaterials.html>

Portal for 24-Hour Customized Living Enrollment with DHS is found at:

<https://mn.gov/dhs/partners-and-providers/policies-procedures/minnesota-health-care-programs/provider/mpse/>

DHS Information on License Requirement changes for Customized Living Services Providers

<https://mn.gov/dhs/partners-and-providers/policies-procedures/minnesota-health-care-programs/provider/types/hcbs/customized-living.jsp>

Important Background

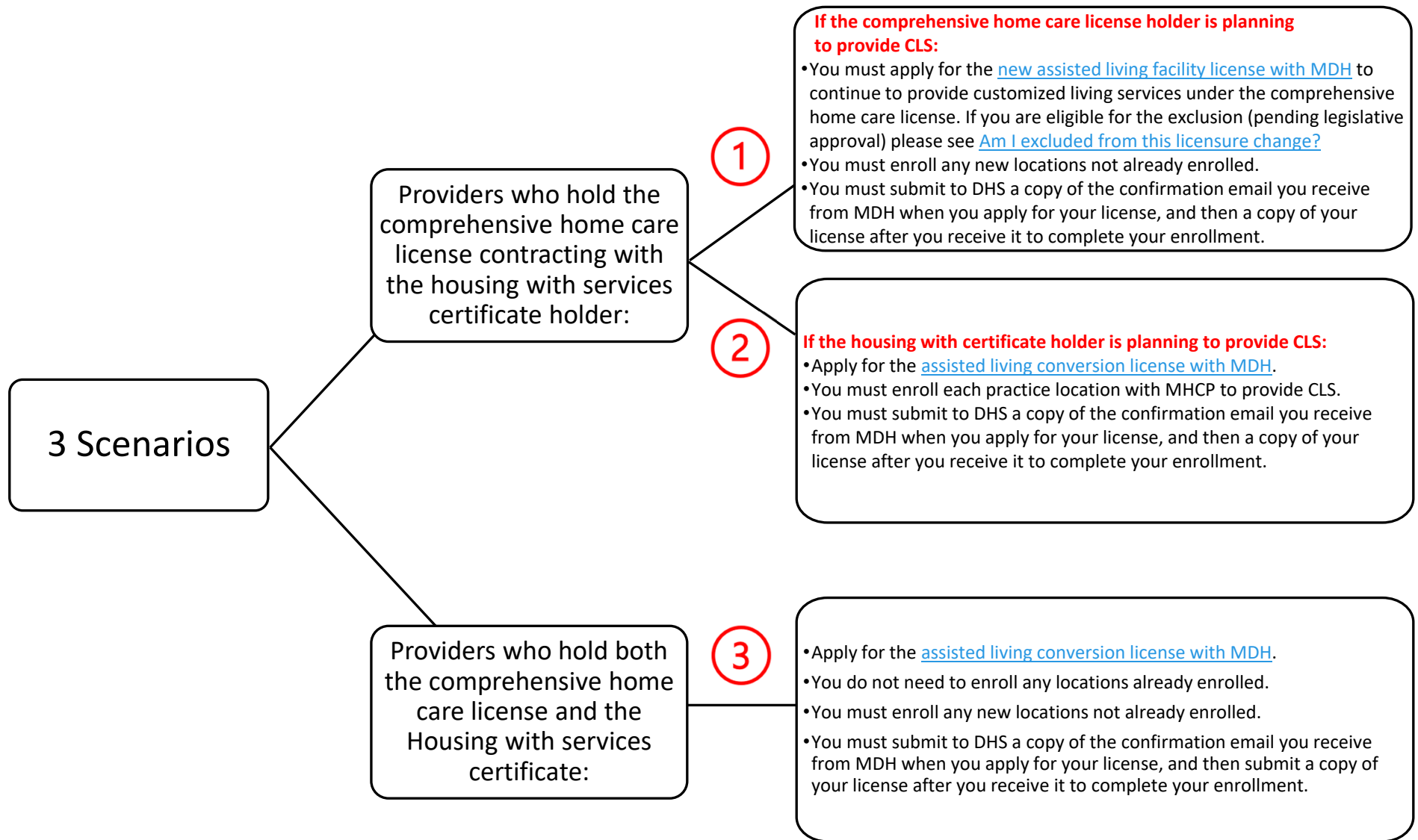
- Each assisted living facility will have one single, integrated license that combines an assisted living resident's housing and services.
- The Minnesota Department of Health (MDH) is issuing the new assisted living facility license.
- The Minnesota Department of Human Services (DHS) will continue to utilize 24-hour customized living and customized living services to authorize and pay for a Medicaid beneficiary enrolled in the Elderly Waiver (EW), Community Access for Disability Inclusion (CADI), and Brain Injury (BI) programs.
- Nearly all current 24-hour customized living and customized living services providers must apply for an assisted living facility "conversion" license no later than June 1, 2021, if:
 - Are registered as a housing with services establishment under chapter 144D; and
 - Are providing home care services or have contracted with a comprehensive home care provider providing services to at least one resident; and
 - Intend to provide customized living services on or after Aug. 1, 2021.
- If the Assisted living licensee is the same as the comprehensive home care licensee currently enrolled with Minnesota Health Care Programs (MHCP), then new enrollment is not required.
- If the assisted living licensee is different from the comprehensive home care licensee currently enrolled with MHCP, then new enrollment is required.

Currently and until July 31, 2021, DHS uses the Comprehensive Home Licensee's Legal Entity Name and Federal Tax Id for enrollment as a 24-hour customized living and customized living services providers.



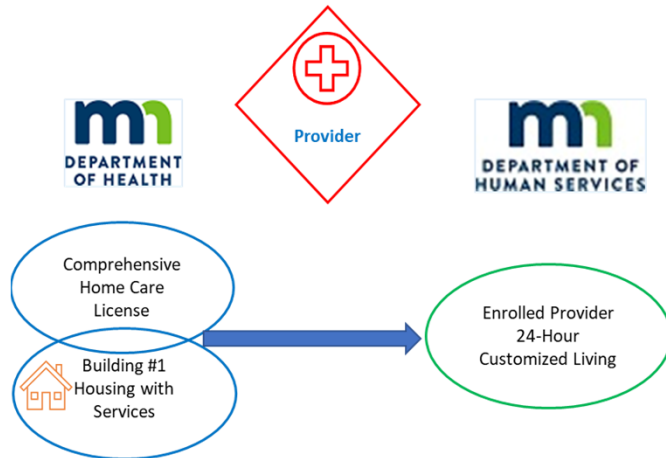
Summary of Scenarios from DHS website at:

<https://mn.gov/dhs/partners-and-providers/policies-procedures/minnesota-health-care-programs/provider/types/hcbs/customized-living.jsp>

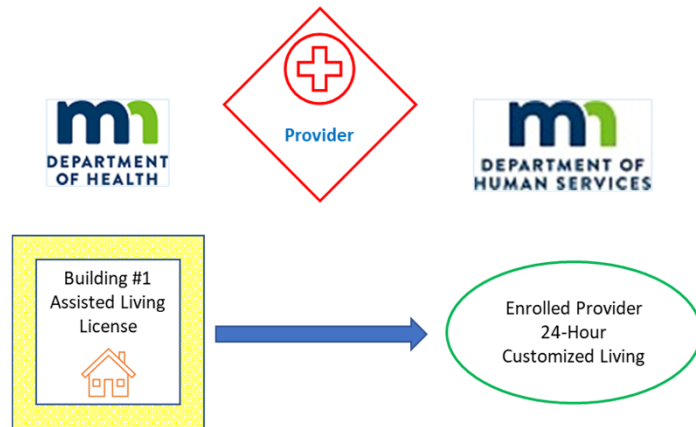


Example 1 - One HWS and One Home Care License

TODAY THROUGH JULY 31, 2021



AUGUST 1, 2021, AND AFTER



Do you Intend to Obtain and Assisted Living License?

Yes, select “Best Fitting Description”

No, review options at [New License Required for Customized Living Services](#)

Select “Best Fitting Description”

HWS and Comprehensive Home Care operated as one business.
Share the same Tax ID.
Provider licenses as Assisted Living Facility.
Tax ID does not change.

HWS and Comprehensive Home Care operated as two businesses.
Have two Tax IDs but have same owners.
Businesses merge and Provider licenses as Assisted Living Facility. New Tax ID created.

HWS and Comprehensive Home Care operated as two businesses.
Have two Tax IDs but have same owners.
HWS owner licenses as Assisted Living Facility and contracts with Comprehensive Home Care.
Both maintain tax IDs.
DHS only works with the licensed Assisted Living.

HWS and Comprehensive Home Care operated as two businesses .
Have two Tax IDs and have different owners.
HWS owner licenses as Assisted Living Facility and contracts with Comprehensive Home Care.
Both maintain tax IDs.
DHS only works with the licensed Assisted Living.

Next Step

Provider will need to send a copy of the assisted living license to Provider Eligibility and Compliance.

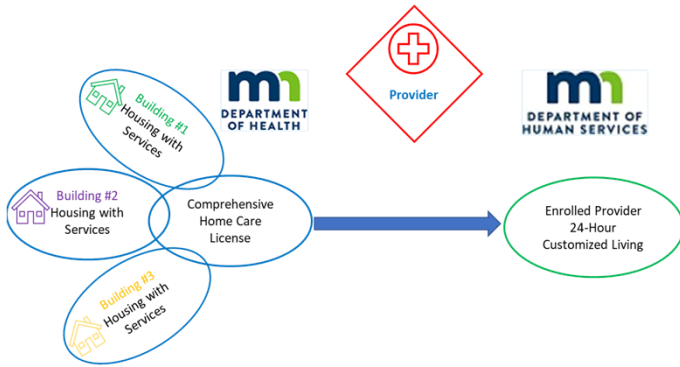
New enrollment required.

New enrollment required.

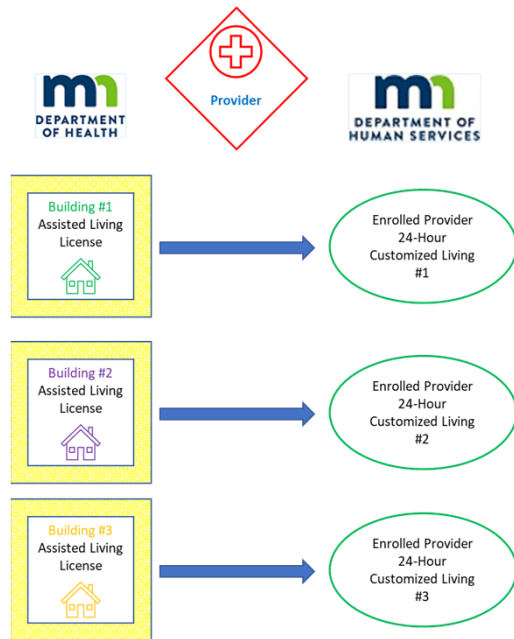
New enrollment required.

Example 2 - Multiple HWS and One Home Care License

TODAY THROUGH JULY 31, 2021



AUGUST 1, 2021, AND AFTER



Do you Intend to Obtain and Assisted Living License?

Yes, select “Best Fitting Description”

No, review options at [New License Required for Customized Living Services](#)

Select “Best Fitting Description”

3 HWS and 1 Comprehensive Home Care operated as one business.
 Share the same Tax ID.
 All three HWS licensed as Assisted Living Facilities.
 Existing home care’s legal entity name and Tax ID maintained.

- Tax ID used by DHS does not change.

Next Step

If locations were previously enrolled, DHS does not need new enrollment forms. If locations were not yet enrolled, DHS will need new enrollment forms.

3 HWS and 1 Comprehensive Home Care operated as 2 or more businesses (HWS separate business from home care).
 Different Tax IDs but have same owners.
 Provider licenses as all 3 HWS as Assisted Living Facilities using existing Comprehensive Home Care’s legal entity name and Tax ID.

- Tax ID used by DHS does not change.

Provider will need to send a copy of the assisted living license to Provider Eligibility and Compliance.

3 HWS and 1 Comprehensive Home Care operated as 2 or more businesses (HWS separate business from home care).
 Different Tax IDs but have same owners.
 Provider licenses the 3 HWS as Assisted Living Facilities under their existing name and Tax ID.
 Tax ID is not the same as the one currently used by the comprehensive home care agency billing DHS.

- DHS will be paying the ALF under the tax ID on the license.

New enrollment required.

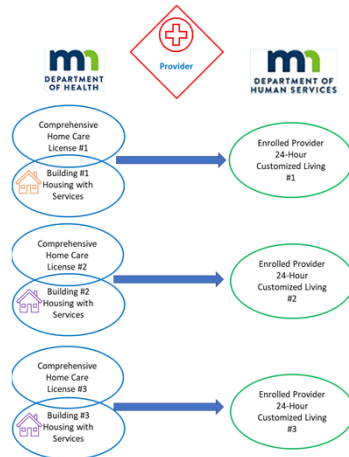
3 HWS and 1 Comprehensive Home Care operated as 2 businesses.
 Different Tax IDs but have different owners.
 HWS licenses as the 3 HWS as Assisted Living Facilities.
 3 ALFs contract with comprehensive home care.
 ALFs and comprehensive home care maintain their Tax IDs.

- DHS only works with the licensed Assisted Living.

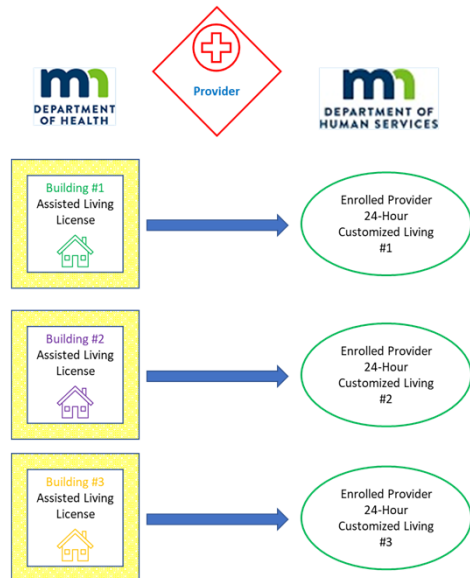
New enrollment required.

Example 3 - Multiple HWS and Multiple Home Care Licenses

TODAY THROUGH JULY 31, 2021



AUGUST 1, 2021, AND AFTER



Do you Intend to Obtain and Assisted Living License?

Yes, select “Best Fitting Description”

No, review options at [New License Required for Customized Living Services](#)

Select “Best Fitting Description”

Next Step

3 HWS and 3 Comprehensive Home Care operated as one business. Share the same Tax ID. All three HWS licensed as Assisted Living Facilities. Existing Comprehensive Home Care’s legal entity name and Tax ID maintained.

Provider will need to send a copy of the assisted living license to Provider Eligibility and Compliance.

- Tax ID used by DHS does not change.

3 HWS and 3 Comprehensive Home Care operated as 6 businesses. Different Tax IDs but have same owners. Provider licenses as 3 Assisted Living Facilities using existing home care’s legal entity names and Tax IDs.

Provider will need to send a copy of the assisted living license to Provider Eligibility and Compliance.

- Tax IDs used by DHS does not change.

3 HWS and 3 Comprehensive Home Care operated as two businesses. Different Tax IDs but have same owners. HWS owner licenses the 3 HWS as Assisted Living Facilities. 3 ALFs contract with Comprehensive Home Care for services for services. All maintain tax IDs. DHS only works with the licensed Assisted Living.

If the 3 comprehensive home care wants to continue providing customize living, they must transition to assisted living. However, if the HWS is the AL holder they must enroll as new enrollments.

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