**CORONAVIRUS: ADS Temporary Closure Letter**

***Updated: December 15, 2020***

As we continue to fight against the COVID-19 virus, we have a difficult message to share with you and your family. Starting [Insert Date], we have to temporarily close our in-person Adult Day Services program again. This direction comes directly from the Minnesota Department of Human Services for the health and safety of our program participants, your family, our staff, and our entire community.

Our [Insert Organization Name]  team will continue to offer virtual servicesWe will be calling you within the next few days to talk about a plan for keeping your/your loved one as connected as possible to [name of organization.]

The COVID-19 surge is at a dangerous level in Minnesota.  Even when being very careful and following all of the guidelines, the risk of being infected when ~~being~~ out in the ~~general~~ public is high.  The hope of a COVID-19 vaccine is promising, but at ~~until~~ that time we all need to use extra caution to slow the spread of this highly contagious disease.

This past year has been a challenge like no other and we deeply appreciate the sacrifices that you and your family have already made during these past months.

We know that this news may cause you concern or that you may have questions about what we are doing to keep everyone safe and healthy. Please do not hesitate to reach out to me at [insert phone and email].

Sincerely,