AMENDED AND RESTATED BYLAWS OF LEADINGAGE MINNESOTA 2015

ARTICLE I <u>NAME</u>

The name of this corporation is LeadingAge Minnesota.

ARTICLE II PHILOSOPHY, MISSION AND PURPOSE

Section 1. <u>Philosophy</u>: LeadingAge Minnesota is a not-for-profit corporation representing Minnesota providers of housing, health care, and community services for the elderly and disabled. LeadingAge Minnesota is dedicated to the development of a continuum of care that meets the physical, spiritual, emotional, and social needs of aging persons while providing such individuals with options and a means of achieving maximum independence. LeadingAge Minnesota encourages its Members to achieve high professional standards and provide innovative approaches to the delivery of quality services that are both effective and efficient and that result in the enhancement and enrichment of the lives of those served.

Section 2. <u>Mission</u>: LeadingAge Minnesota is driven to transform and enhance the experience of aging.

Section 3. <u>Purposes</u>: The purposes of LeadingAge Minnesota are as follows:

- A. to promote the welfare of people by helping to make available long-term care services of such quality and quantity to best benefit the residents of Minnesota;
- B. to encourage continuing improvement of administrative and professional standards of the membership;
- C. to promote the increased efficiency and effectiveness of these organizations;
- D. to conduct educational programs for the improvement of personnel;
- E. to encourage scientific research and professional education;
- F. to support and encourage efforts of related organizations;
- G. to represent member organizations to voluntary and public agencies and organizations as well as to the general public;
- H. to encourage the enactment of laws, regulations, and policies that are in the best interest of those served by members; and
- I. to conduct programs of fact finding and reporting.

ARTICLE III MEMBERSHIP

Section 1. <u>Classes of Membership</u>: There shall be two (2) classes of Members of LeadingAge Minnesota:

- Voting Members; and
- Non-Voting Members.

Members may be organizations or natural persons. Members shall at all times meet the criteria for membership established by the Board of Directors of LeadingAge Minnesota (hereinafter "the Board") from time to time; the criteria may include different types of membership within each class, dues payment requirements, and other requirements determined to be in the best interests of LeadingAge Minnesota. The Board shall also establish the rights and privileges of each class and type of membership, which shall include voting rights, participation rights in LeadingAge Minnesota activities, and other rights or privileges determined to be in the best interest.

In establishing the criteria for and rights and privileges of Members, the Board shall be guided by the following principles:

- a. Consistency with the philosophy, mission and purposes of LeadingAge Minnesota;
- b. Alignment with the values and core competencies of LeadingAge Minnesota;
- c. Alignment with broader transformation of service delivery, particularly integrated service delivery.
- d. Assignment of organizational membership by service site rather than by organization.
- e. Generally require that all service sites associated with an organization maintain separate memberships.
- f. Assign a Member to the most inclusive or highest class and type of membership for which the Member is eligible.
- g. Consistency with the requirements of all affiliations to which LeadingAge Minnesota subscribes.

Section 2. <u>Election</u>: The Board shall establish a process for application for membership. Members shall be elected by the Board, and elections may occur at any meeting of the Board. An applicant shall become a Member upon a majority vote of the Board and upon payment of dues as provided in Article IV. Members shall be notified of the responsibilities, rights, and privileges of their membership.

Section 3. <u>Removal and Reinstatement</u>: Except as otherwise provided in Article IV, Section 4 with respect to nonpayment of dues, the Board has the authority to censure, suspend, or remove any Member for cause after giving such Member an opportunity for a hearing before the Executive Committee. Any Member suspended or removed may be reinstated by the affirmative vote of a majority of the Board.

Section 4. <u>Restrictions</u>: There is no restriction on the minimum or maximum number of Members. Membership rights may not be transferred, assigned, or devised. No Member, by virtue of membership, shall have any right, title or interest in or to any property of LeadingAge Minnesota.

ARTICLE IV DUES AND SPECIAL ASSESSMENTS

Section l. <u>Dues</u>: The dues of Voting Members shall be established from time to time by the Voting Members at the Annual Meeting or at a special meeting called for that purpose, after consideration of the recommendations of the Finance and Audit Committee and the Board. Notice of proposed changes in dues shall be provided in writing to Voting Members at least ten (10) days prior to the date of the meeting at which action will be taken. Notwithstanding the foregoing, the Board shall establish interim dues of any type of Voting Member newly established between meetings of the Voting Members, which dues shall be subject to subsequent approval of the Voting Members as provided herein.

The dues of Non-Voting Members shall be established from time to time by the Board after consideration of the recommendations of the Finance and Audit Committee.

Section 2. <u>Special Assessments</u>: Any special assessments to be levied on Voting Members shall be approved from time to time by the Voting Members of the type for which the assessment is proposed, such approvals to be provided at the Annual Meeting or at a special meeting called for that purpose after consideration of the recommendations of the Finance and Audit Committee and the Board. Notice of proposed special assessments shall be provided in writing to affected Voting Members at least ten (10) days prior to the date of the meeting at which action will be taken.

Any special assessments to be levied on Non-Voting Members shall be established from time to time by the Board after consideration of the recommendations of the Finance and Audit Committee.

Section 3. <u>New Member Payment of Dues</u>: New Members shall pay pro-rated dues on the basis of the number of whole months remaining in their first membership year from the date of approval of membership until December 31 next following.

Section 4. <u>Default in Payment</u>: If membership dues or special assessments are not paid in full within sixty (60) days of the date on which they become due and payable, the President shall notify the Member in arrears. If the arrearages are not paid within thirty (30) days thereafter, all membership rights and privileges, including but not limited to voting rights and the right to have a representative serve as an Officer or Director, shall be suspended until all arrearages are paid in full. If a suspended Member fails to pay all arrearages in full by the end of the fiscal year of the year in which the dues or special assessment were first required to be paid, the suspended Member shall be removed from membership by action of the President. The Executive Committee may at its discretion modify the provisions of this section effective for such period as the Executive Committee shall determine.

ARTICLE V MEETINGS OF MEMBERS

Section 1. <u>Delegates</u>: Each Voting Member shall designate a voting delegate with respect to each meeting of the Voting Members and shall provide notice of such designation to LeadingAge Minnesota by such means as may be established from time to time by the Executive Committee. Each voting delegate shall be entitled to one vote. Voting Members affiliated with multi-affiliate organizations shall be accorded one vote for each dues paying Member.

Section 2. <u>Annual Meeting</u>: An Annual Meeting of the Voting Members shall be held, in person, at such time and place as determined by the Board and shall be announced in LeadingAge Minnesota publications at least sixty (60) days before the date so fixed. Officers, Directors, and other candidates standing for election to other roles shall be elected and other business properly brought before the membership shall be transacted. Voting Members shall take action by such means as may be determined by the Executive Committee.

Section 3. <u>Special Meetings</u>: Special meetings of the Voting Members may be called by the Board at any time, and shall be called by the Chair upon receipt of a request for a special meeting by at least 10% of the Voting Members. Notice of a special meeting shall be provided to each Voting Member by such means as shall be determined by the Executive Committee at least ten (10) days in advance, announcing the time and place or method of meeting and information as to the subject or subjects to be considered at such special meeting. Voting Members may take action by such means as may be determined by the Executive Committee. Voting Members may participate in a special meeting by remote communication if the meeting is held by remote communication.

Section 4. <u>Conduct of Meetings</u>:

- A. <u>Presiding Officer</u>: The Chair or, in the absence of the Chair, the Chair-Elect shall preside at Member meetings.
- B. <u>Rights and Privileges</u>: Non-Voting Members may attend Member meetings and shall be entitled to the same rights and privileges as delegates, except that they may not vote.
- C. <u>Closed Meeting</u>: Upon motion of the presiding officer or any delegate, a request may be made to close all or part of a Member meeting. Such motion shall have precedence over all other motions, is debatable, and requires a two-thirds (2/3) majority vote of the voting delegates present for passage. If such a motion is passed, all persons present, except voting delegates, shall be asked to leave before business is continued.
- D. <u>Quorum and Action</u>: A quorum for any meeting of the Voting Members is 10% of the Voting Members. Unless otherwise specified in these Bylaws, the Voting Members shall take action by a majority vote of the delegates participating in a meeting at which a quorum is present.

Section 5. <u>No Meetings of Non-Voting Members</u>. There shall be no meetings of Non-Voting Members.

ARTICLE VI BOARD OF DIRECTORS

Section 1. <u>How Constituted, Eligibility, and Terms</u>: LeadingAge Minnesota shall be governed by a Board of Directors consisting of three (3) classes of Directors:

- Elected Directors;
- Appointed Directors-at-Large; and
- Non-Voting Directors.

A majority of all Directors must represent not-for-profit Voting Members unless a greater number is required by the LeadingAge State Association Affiliation Agreement. Terms of Directors shall commence on January 1 following their election or appointment.

- A. <u>Elected Directors:</u> The Elected Directors shall be comprised of three (3) types of Directors, each of which has voting rights:
 - Five (5) Officers comprised of the Chair, Chair-Elect, Immediate Past Chair, Secretary/Treasurer and the President/Chief Executive Officer elected pursuant to the provisions of and for the terms provided in Article VII.
 - Seven (7) District Directors comprised of one (1) Director elected by each of the seven (7) Districts according to District procedures adopted by the Board for a term of three (3) years, which terms shall be staggered so that the terms of no more than three (3) District Directors expire at the same time.
 - Up to eleven (11) Elected Directors-at-Large elected by the Voting Members, each for a term of three (3) years, which terms shall be staggered to the extent possible. The Board shall determine, from time to time, the number of Elected Directors-at-Large to be elected.

Elected Directors shall be an administrative officer or a member of a governing body of a Voting Member.

B. <u>Appointed Directors-at-Large:</u> There may be up to eleven (11) Appointed Directors-at-Large each of which has voting rights.

Appointed Directors-at Large shall be appointed by the Board for terms of three (3) years, which terms shall be staggered. The Board shall appoint the Appointed Directors-at-Large based upon their ability to help LeadingAge Minnesota respond to emerging trends and representational needs and shall be persons with an affinity, expertise, policy, or representational perspective that would be of benefit to LeadingAge Minnesota. The foregoing notwithstanding, a majority of Appointed Directors-at-Large must represent Voting Members.

- C. <u>Non-Voting Directors</u>: The Non-Voting Directors shall be comprised of three types, none of which shall have voting rights:
 - A Chair Appointed Director may be appointed by the Chair for a term determined solely at the Chair's discretion, provided that the term may not be longer than the term of the appointing Chair. The purpose of this position is to permit the Chair, if deemed appropriate, to seek specialized expertise to enhance the Board's diversity, marketplace perspective, or other facets of Board composition that the Chair, in the Chair's sole discretion, deems advisable. A Chair Appointed Director serves solely at the pleasure of the Chair.
 - Representatives of Voting Members serving on the Board of national affiliation organizations shall be Non-Voting Directors for the duration of their national board service.
 - The currently serving Chairs of any LeadingAge Minnesota subsidiary entity shall be Non-Voting Directors.

Notwithstanding their non-voting status, each Non-Voting Director shall have all other obligations, responsibilities, duties, rights, and privileges of a Voting Director.

Section 2. <u>Limitations</u>: A Director who is a District Director, Elected Director-at-Large, or Appointed Director-at-Large shall vacate that office if elected an Officer and shall be ineligible to be elected a Director in any other capacity while serving as an Officer.

A District Director, an Elected Director-at-Large, and an Appointed Director-at-Large may serve a maximum of two (2) successive three-year terms and a partial term of one (1) year or less if applicable, and then shall be eligible for re-election as a Director after at least one (1) year has elapsed since the Director's membership on the Board, except if elected an Officer. A Director elected as an Officer may serve for no more than a total of nine (9) consecutive years plus any partial term of less than one (1) year if applicable, except as a result of succession from Chair-Elect to Chair to Immediate Past-Chair.

Section 3. <u>Removal, Resignation, and Filling Vacancies</u>: The Voting Members may, by the affirmative vote of a majority of the disinterested Voting Members, remove an Elected Director with or without cause. The Elected Directors may remove an Appointed Director-at-Large with or without cause. The Board may remove a Non-Voting Director with or without cause. The Chair may remove a Chair Appointed Director with or without cause.

The resignation of a Director is effective when the notice is given to the Secretary/Treasurer, unless a later effective time is specified in the notice.

A vacancy in the offices of District Director, Elected Director-at-Large, or Appointed Director-at-Large shall be filled by the electing or appointing authority at the earliest reasonable opportunity.

Section 4. <u>Voting Rights of Directors</u>: Each Director with voting rights shall be entitled to one (1) vote on all matters before the Board. There shall be no voting by proxy.

Section 5. <u>Place of Meetings</u>: The Board may hold its meetings at such place or places, within or without the State of Minnesota, as it may from time to time determine.

Section 6. <u>Meetings:</u> Regular meetings of the Board shall be held at such frequency, time, and place as the Board shall from time to time determine. Special meetings of the Board for any purpose or purposes may be called by the Chair, President, or any three (3) or more Directors with voting rights. The Board shall meet at least four (4) times each calendar year. At each meeting of the Board, the Chair or, in the absence of the Chair, the Chair-Elect, shall preside. The Secretary/Treasurer or, in the absence of the Secretary of the meeting.

Section 7. <u>Notice of Meetings</u>: Notice of any meeting of the Board shall be delivered personally or by mail to each Director, addressed to the Director at the Director's usual place of business, or may be delivered by telephone, facsimile, or electronic transmission through the contact information as may be provided from time to time by each Director. The notice shall state the date, time and place of the meeting but need not state the purposes thereof except as otherwise provided in these Bylaws or required by law.

If personally delivered or communicated by telephone or facsimile or electronic transmission, such notice shall be delivered at least two (2) days prior to the meeting, but not more than thirty (30) days prior to the meeting. If delivered by mail, such notice shall be mailed at least five (5) days prior to the meeting, but not more than thirty (30) days prior to the meeting and shall be deemed delivered when deposited in the United States mail with postage prepaid.

If the date, time and place of a meeting of the Board have been announced at a previous meeting of the Board, no notice is required. No notice as to the date, time and place at which a reconvened meeting will be held need be given other than by announcement at the meeting at which adjournment is taken.

Section 8. <u>Quorum</u>: A majority of all Directors with voting rights then holding office shall constitute a quorum at any meeting of the Board. The act of the majority of Directors with voting rights present at any meeting at which a quorum is present shall be considered the act of the Board. In the absence of a quorum, a majority of Directors with voting rights present may adjourn any meeting from time to time until a quorum is present. If a quorum is present when a duly called or held meeting is convened, the Directors present may continue to transact business until adjournment, even though the withdrawal of Directors originally present leaves less than the number otherwise required for a quorum.

Section 9. <u>Meetings by Means of Remote Communication</u>: Meetings of the Board may be held through the use of any means of remote communications, so long as all individuals participating in such meeting can participate with every other individual. Participation in a meeting pursuant to this paragraph constitutes presence in person at such meeting.

Section 10. <u>Written Action of Directors</u>: Any action that may be taken at a meeting of the Board may be taken without a meeting if authorized in a written action signed, or counterparts of a written action signed in the aggregate, or by authenticated electronic communication in the aggregate, by the number of Directors that would be required to take the same action at a meeting of the Board at which all of the Board were present.

Section 11. <u>Compensation</u>: Directors shall receive no compensation for services rendered to LeadingAge Minnesota in their capacities as Directors. Directors may be reimbursed for such reasonable expenses necessarily incurred by them in rendering such services as the Board may from time to time determine to be directly in furtherance of the purposes of, and in the best interests of, LeadingAge Minnesota.

Section 12. <u>Powers</u>: The executive power of LeadingAge Minnesota shall be vested in the Board in accordance with the Articles of Incorporation and in accordance with the laws of the State of Minnesota.

ARTICLE VII OFFICERS

Section 1. <u>Officers and Terms</u>: The Officers of LeadingAge Minnesota shall consist of a Chair, Chair-Elect, Immediate Past Chair, Secretary/Treasurer, and President.

The Chair-Elect is eligible for election to two (2) consecutive one-year terms in the office of Chair-Elect, is eligible for election to two (2) consecutive one-year terms in the office of Chair, and is eligible to succeed to the office of Immediate Past Chair.

A Chair who did not serve as Chair-Elect prior to election as Chair is eligible for election for two (2) consecutive one-year terms in the office of Chair and is eligible to succeed to the office of Immediate Past Chair.

The Secretary/Treasurer is eligible for election for up to three one-year terms.

The President shall be the person concurrently serving as the Chief Executive Officer of LeadingAge Minnesota.

The terms of the Officers shall commence on January 1 following their election.

Section 2. <u>Election and Employment</u>: The Chair, Chair-Elect, and Secretary/Treasurer shall be elected by the Voting Members at the Annual Meeting.

The President shall serve at the pleasure of the Board. The Executive Committee shall coordinate the employment of the President, including but not limited to matters of salary, benefits, annual performance appraisals, and employment status and shall make reports to the Board on such matters. The Chair, after consultation with other Executive Committee members, shall conduct the performance appraisal of the President.

Section 3. <u>Vacancies</u>: The Chair-Elect shall fill any vacancy in the office of Chair; should the Chair-Elect be unable to assume the office of Chair, the office of Chair may be filled by the Board for the remainder of the term. If the office of Chair-Elect or Secretary/Treasurer shall become vacant, the office may be filled by the Board for the remainder of the term. A vacancy in the office of Immediate Past Chair shall be filled by the most Immediate Past Chair still active in LeadingAge Minnesota activities.

Section 4. Job Descriptions: The Board shall establish job descriptions for each Officer position.

ARTICLE VIII DUTIES OF OFFICERS

Section 1. <u>Chair</u>: The Chair shall preside at all meetings of the Board and Members and shall perform such duties as are defined in the Chair job description and other duties specifically assigned from time to time by the Board. The Chair shall submit an annual report to the Members.

Section 2. <u>Chair-Elect</u>: The Chair-Elect shall, in the absence of the Chair, preside at all meetings of the Board and Members, perform such duties as are defined in the Chair-Elect job description, including those considered preparatory to assuming the duties of Chair, and other duties specifically assigned from time to time by the Board.

Section 3. <u>Immediate Past Chair</u>: The Immediate Past Chair shall, in the absence of the Chair and Chair-Elect, preside at all meetings of the Board and Members and shall perform such duties as are defined in the Immediate Past Chair job description and other duties specifically assigned from time to time by the Board.

Section 4. <u>Secretary/Treasurer</u>: The Secretary/Treasurer shall be responsible for the custody of the corporate funds and securities, for supervision of the financial operations of LeadingAge Minnesota, for the recording of the minutes of meetings of the Board and Members and for custody of books and records of LeadingAge Minnesota. The Secretary/Treasurer shall perform such duties as are defined in the Secretary/Treasurer job description and other duties specifically assigned from time to time by the Board.

Section 5. <u>President</u>: The President shall be the Chief Executive Officer and shall be responsible to manage the business affairs of LeadingAge Minnesota subject to the direction of the Board, and shall see that

all of the policies and resolutions of the Board are carried into effect. The President shall perform other duties and functions as are defined in the President job description and specifically assigned by the Board.

ARTICLE IX COMMITTEES

Section 1. <u>Executive Committee</u>: The Executive Committee of the Board shall be comprised of the Officers of LeadingAge Minnesota. The Executive Committee shall have the power to act on behalf of the Board between meetings of the Board, when, in the judgment of the Committee, necessity requires action, subject to any prior directions and limitations imposed by the Board. Actions of the Executive Committee are subject to review and approval of the Board.

Section 2. <u>Finance and Audit Committee</u>: The Finance and Audit Committee shall be responsible for monitoring and supervising the financial operation of LeadingAge Minnesota, including development of an annual budget, annual audit implementation and oversight, overseeing the investment of LeadingAge Minnesota funds, and long-term financial planning. The Committee shall periodically review and approve LeadingAge Minnesota's personnel administration program, including salary structure and other matters relating to employee benefits. Recommendations for action shall be made to the Board.

The Finance and Audit Committee shall be comprised of the Secretary/Treasurer, who shall chair the Committee, the Chair-Elect, and representatives of five to nine additional Voting Members, the simple majority of whom are Elected Directors or former Elected Directors who remain actively involved in the activities of the LeadingAge Minnesota, appointed by the Chair for two-year staggered terms. Committee members will be appointed based on their expertise in a diversity of service lines and structures, as well as financial and management accounting expertise.

Section 3. <u>Nominating Committee:</u> The Nominating Committee shall annually review the representational requirements for the Board provided herein and shall solicit candidates for election and appointment as Directors and Officers. The Nominating Committee shall place in nomination at the Annual Meeting candidates for Chair, Chair-Elect, Secretary/Treasurer, Elected Directors-At-Large, and one member of the Nominating Committee. The Nominating Committee shall nominate individuals who will provide sound leadership to LeadingAge Minnesota and, with respect to the Board, who collectively represent a diversity of perspectives reflective of the LeadingAge Minnesota membership.

The Nominating Committee shall be comprised of the Immediate Past Chair, who shall chair the Committee, one former Elected Director who remains active in the activities of LeadingAge Minnesota, three Elected Directors who collectively represent a diversity of perspectives reflective of the LeadingAge Minnesota membership, and an at-large representative of a Voting Member who is elected at the Annual Meeting. No member of the Nominating Committee shall be eligible for nomination to an office.

Section 4. <u>Other Committees</u>: Other committees may be appointed from time to time as need is determined by the Board. Task forces may be appointed for special purposes and limited times. Any other committee and task force as described above as may be appointed from time to time should ensure that all LeadingAge Minnesota member interests are appropriately and fairly represented.

Section 5. <u>Appointment</u>: Committees, except as specified otherwise, shall be appointed by the Chair, drawing from suggestions from the Districts and the Board.

ARTICLE X FISCAL MANAGEMENT

Section 1. <u>Fiscal Year</u>: The fiscal year of LeadingAge Minnesota shall begin on the first day of January in each year.

Section 2. <u>Books and Accounts</u>: Books and accounts of LeadingAge Minnesota shall be kept under the direction of the Secretary/Treasurer. All financial records of LeadingAge Minnesota shall be audited annually by a certified Public Accounting Agency selected by the Finance and Audit Committee.

Section 3. <u>Execution of Corporate Documents</u>: The Board may authorize any Officer or Officers, or agent or agents to enter into any contract or execute and deliver any instrument in the name of and on behalf of LeadingAge Minnesota and such authority may be general or confined to specific instances.

Section 4. <u>Loans</u>: No loan shall be contracted on behalf of LeadingAge Minnesota nor evidence of indebtedness shall be issued in its name unless authorized by resolution of the Board. Such authority may be general or confined to specific instances.

Section 5. <u>Deposits</u>: All funds of LeadingAge Minnesota not otherwise employed shall be deposited from time to the credit of LeadingAge Minnesota in such bank or banks or other depositories as the Board may elect.

Section 6. <u>Checks, Drafts, etc.</u>: All checks, drafts, or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of LeadingAge Minnesota shall be signed by such Officer or Officers, agent or agents, and in such manner as shall from time to time be determined by resolution of the Board.

Section 7. <u>Indemnity</u>: To the extent permitted by Minnesota law, each Officer, Director, or employee of LeadingAge Minnesota shall be indemnified by LeadingAge Minnesota against expenses reasonably incurred in connection with any action, suit or proceeding to which such individual may be made a part by reason of such individual being or having been an Officer, Director or employee of LeadingAge Minnesota, except in relation to matters as to which such individual shall be finally adjudged in such action, suit, or proceeding to have acted in bad faith or be found liable for such individual's own willful misconduct or for receiving an improper personal benefit in the performance of such individual's duty.

ARTICLE XI AFFILIATION

LeadingAge Minnesota may enter into agreements of affiliation with LeadingAge, the Assisted Living Federation of America (ALFA), the Minnesota Hospital Association, and state or national associations of older adult services groups.

Such affiliation shall be undertaken in view of the mutual interests of the participating associations and shall be designed to improve the effectiveness of the associations concerned in accomplishing their mutual objectives. Any affiliation agreements must be in accordance with the LeadingAge State Association Affiliation Agreement.

ARTICLE XII DISTRICTS

Section 1. <u>District Structure</u>: The membership of LeadingAge Minnesota shall be divided into seven (7) Districts that are formally organized parts of LeadingAge Minnesota. The activities and actions of the Districts are governed by District policies established by the Board. Districts shall hold meetings no less frequently than twice a year. Each District shall elect its own officers, including a District Chair.

Section 2. <u>District Membership</u>: To be eligible for membership in any one of the Districts, the organization must be a member in good standing of LeadingAge Minnesota. Only Members in good standing can be officers of the District.

ARTICLE XIII AMENDMENT

The Board may propose an amendment to these Bylaws by resolution setting forth the proposed amendment and directing that it be submitted for adoption at a meeting of the Voting Members. Any five (5) Voting Members may set forth a proposed amendment by petition signed by all of them and filed with the Secretary/Treasurer. Notice of the meeting of Voting Members, stating the purpose and including the proposed amendment, shall be given to each Voting Member and to each Officer and Director as provided herein. The proposed amendment shall be adopted when it receives the affirmative vote of two-thirds (2/3) of the Voting Members present and voting at a meeting at which a quorum is present.

Amendment History:	
09/21/1994:	Creation of Housing Division; THLC Board/Committee Appointments
09/25/1995:	MHHA Name Change; Membership Categories; Housing Council Structure/Elections
09/18/1996:	Nominating Committee Composition
09/22/1999:	HLC Election Process
09/19/2001:	Dues Millage Model Adoption; HLC Election Process
09/18/2002:	Voting Membership Category for Owner-Occupied Senior Housing
09/23/2004:	Governance Structure Changes; Board Composition (AAHSA Delegates established as voting board members; Ex-Officio
	Consumer Marketplace Specialist, HLC Representation) Committee Structure
09/17/2008:	Aging Services of Minnesota Name Change; Chair-Appointed Ex-Officio Director; AAHSA Delegate Terms
09/21/2011:	Board Structure – Board-Appointed Directors; Non-Voting Directors
11/03/2014:	LeadingAge Minnesota Name Change
09/17/2015:	General Updates and Revisions (Membership Categories; Board Composition)