

# REGISTRATION FEES

## ORGANIZATIONAL REGISTRATION FEES

One flat fee includes in-person and/or virtual conference participation for all staff at a single location/entity. Fees listed are the regular rate.

**SAVE \$100 by registering on or before Jan. 4, 2022.**

<p><b>CARE CENTERS</b> Number of Care Center Beds</p> <table border="1"> <thead> <tr> <th></th> <th>Metro*</th> <th>Greater MN</th> </tr> </thead> <tbody> <tr> <td>1-40</td> <td>\$980</td> <td>\$805</td> </tr> <tr> <td>41-60</td> <td>\$1,300</td> <td>\$900</td> </tr> <tr> <td>61-100</td> <td>\$1,760</td> <td>\$1,300</td> </tr> <tr> <td>101-150</td> <td>\$1,950</td> <td>\$1,455</td> </tr> <tr> <td>151+</td> <td>\$2,040</td> <td>\$1,490</td> </tr> </tbody> </table> <p>Prospective member Care Center fee is \$2,175 *Metro area includes Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, and Washington counties.</p>		Metro*	Greater MN	1-40	\$980	\$805	41-60	\$1,300	\$900	61-100	\$1,760	\$1,300	101-150	\$1,950	\$1,455	151+	\$2,040	\$1,490	<p><b>HOUSING</b> Number of Housing Units</p> <table border="1"> <tbody> <tr> <td>1-20</td> <td>\$570</td> </tr> <tr> <td>21-40</td> <td>\$655</td> </tr> <tr> <td>41-70</td> <td>\$740</td> </tr> <tr> <td>71+</td> <td>\$840</td> </tr> </tbody> </table> <p>Prospective member Housing fee is \$980</p> <p><b>CORPORATE/MANAGEMENT OFFICES</b> Number of Owned and Managed Sites in Minnesota</p> <table border="1"> <tbody> <tr> <td>1-5</td> <td>\$650</td> </tr> <tr> <td>6-10</td> <td>\$870</td> </tr> <tr> <td>11+</td> <td>\$1,080</td> </tr> </tbody> </table> <p>Prospective member Corporate Office fee is \$1,225</p>	1-20	\$570	21-40	\$655	41-70	\$740	71+	\$840	1-5	\$650	6-10	\$870	11+	\$1,080	<p><b>ADULT DAY CENTER</b> \$285 Prospective member Adult Day Center fee is \$445</p> <p><b>ASSOCIATE COMPANIES*</b> \$590 Prospective member Associate fee is \$780</p> <p><i>*Includes home care, hospice, and other community-based services.</i></p> <p><b>NON-EXHIBITING VENDORS</b> Business Partner \$925 Prospective Business Partner \$1,345</p>
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## INDIVIDUAL REGISTRATION FEES

All fees are listed per-person. \$100 discount does not apply.

<p><b>CONFERENCE REGISTRATION</b></p> <table border="1"> <tbody> <tr> <td>Provider/Associate Member (full conference)*</td> <td>\$380</td> </tr> <tr> <td>Prospective Provider (full conference)*</td> <td>\$535</td> </tr> <tr> <td>Full-time Student/Faculty Member</td> <td>\$35</td> </tr> <tr> <td>State/Government Agency Staff</td> <td>\$95</td> </tr> <tr> <td>Expo Only One Day Pass – Provider</td> <td>\$35</td> </tr> <tr> <td>Expo Only One Day Pass – Vendor</td> <td>\$125</td> </tr> </tbody> </table> <p>*Individual fees are for one person only from an organization/entity to attend. If registering more than one person, use the organizational fees above.</p>	Provider/Associate Member (full conference)*	\$380	Prospective Provider (full conference)*	\$535	Full-time Student/Faculty Member	\$35	State/Government Agency Staff	\$95	Expo Only One Day Pass – Provider	\$35	Expo Only One Day Pass – Vendor	\$125	<p><b>SPECIAL EVENTS</b> (per person fees) Member/Prospective Member</p> <table border="1"> <tbody> <tr> <td>Pre-Conference A (Feb. 8)</td> <td>\$120/160</td> </tr> <tr> <td>Pre-Conference B (Feb. 8)</td> <td>\$190/230</td> </tr> <tr> <td>Leadership Intensive (Feb. 9)</td> <td>\$145</td> </tr> </tbody> </table> <p style="text-align: center;"><b>Registration questions?</b> Contact <a href="mailto:education@leadingagemn.org">education@leadingagemn.org</a></p>	Pre-Conference A (Feb. 8)	\$120/160	Pre-Conference B (Feb. 8)	\$190/230	Leadership Intensive (Feb. 9)	\$145
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**Not a member? Join today and save!**

Contact Luke Jenkins at [ljenkins@leadingagemn.org](mailto:ljenkins@leadingagemn.org) to explore the value of membership.

# REGISTRATION AND GENERAL INFORMATION

## The fee structure for Institute is designed for flexibility and maximum economic benefit.

A single flat fee is charged for each organization (building, service site or entity) based on service line, size, and geographic location. Each building/site/service entity on a single campus must register and pay a separate fee.

Registration includes full conference participation in both in-person and virtual formats, CEUs and exhibit hall admission for all staff employed at the registered site. An additional per-person fee applies to attend the Pre-Conference Intensives and Leadership Intensive.

Individual fees apply if only one employee of a member provider organization site/entity is attending the conference or expo. Business Partners and non-exhibiting vendors fall under the organizational fee structure and are not eligible for the individual conference fee.

### **Cancellation policy**

Cancellations must be received in writing by Jan. 28, 2022 to receive a refund, less a \$50 processing fee. No refunds for cancellations received after Jan. 28, 2022 or for no-shows. LeadingAge Minnesota reserves the right to cancel individual sessions.

### **Location**

Institute & Expo is held at RiverCentre, 175 W Kellogg Blvd., St Paul, MN 55102. [www.RiverCentre.org](http://www.RiverCentre.org)

### **For further information**

Lodging, Sponsorship, Exhibit, or COVID-19 Health & Safety Information - Jenny Prosser at [jprosser@leadingagemn.org](mailto:jprosser@leadingagemn.org)

Pre-Conference Intensives, Concurrent Sessions, or CEUs - Heidi Simpson at [hsimpson@leadingagemn.org](mailto:hsimpson@leadingagemn.org)

Leadership Intensive - Barbara Landeen at [blandeen@leadingagemn.org](mailto:blandeen@leadingagemn.org)

Online Registration Assistance - Education Department at [education@leadingagemn.org](mailto:education@leadingagemn.org)

651.645.4545 or 800.462.5368

**Register at [LeadingAgeMN.org/Institute](http://LeadingAgeMN.org/Institute)**

# INSTITUTE LODGING

Free shuttle service is provided between RiverCentre and the InterContinental hotel.



Reserve hotels early for best selection.

Find updated lodging information at [LeadingAgeMN.org/Institute](http://LeadingAgeMN.org/Institute) or on the App!



**Hampton Inn & Downtown St. Paul**  
(across the street from RiverCentre, no skyway/  
tunnel access, parking is provided by valet only  
for \$31 per day)  
200 West 7th Street, St. Paul, MN 55102  
Rate: \$167 Single or Double  
Reservation Number: 651.224.7400  
Reservation Link: <https://tinyurl.com/4pxs8x9>



**Holiday Inn St. Paul Downtown** (across the street  
from RiverCentre, no skyway/tunnel access)  
175 West 7th Street, St. Paul, MN 55102  
Rate: \$169 Single/\$179 Double  
Reservation Number: 651.225.1515  
Reservation Link: <https://tinyurl.com/65bphfws>



**\*\*HEADQUARTER HOTEL\*\***  
**InterContinental Saint Paul Riverfront**  
(connected via skyway/tunnel, event shuttle to/  
from RiverCentre)  
11 East Kellogg Boulevard, St. Paul, MN 55101  
Rate: \$176 Single or Double  
Reservation Number: 651.292.1900  
Reservation Link: <https://tinyurl.com/64xbat4w>

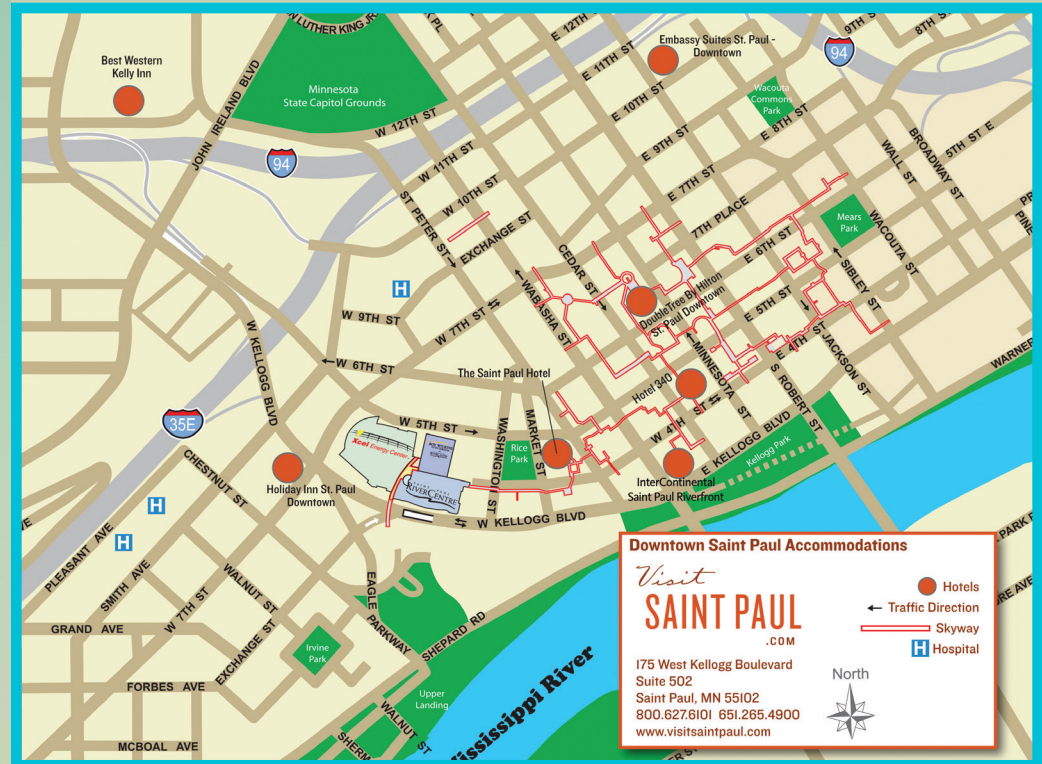


**The Saint Paul Hotel** (Connected via skyway/  
tunnel)  
350 Market Street, St. Paul, MN 55102  
Rate: \$183 Single or Double  
Reservation Number: 651.292.9292  
Reservation Link:  
<https://reservations.saintpaulhotel.com/sph/>. Enter  
the dates for your reservation. Select "I have a  
code" as the rate type, then select "Group/Block"  
and enter "220208LAM" as the code.

**\*IMPORTANT** – You must make reservations either through the links below or ask for the  
“LeadingAge Minnesota” group rate when calling to receive the discounted rates listed;  
otherwise prevailing market rates will be charged.

Room blocks will be held until **Monday, Jan. 17, 2022.**

**\*Reserve ONLY the hotel rooms you need to avoid a cancellation fee.** Hotel room  
blocks fill up quickly, due in part to organizations booking rooms that are later cancelled.  
Please book only the hotel rooms you are certain you will use. All room cancellations after  
Jan. 17, 2022, and all no-shows will be subject to one-night room and tax charged to the  
credit card on file.



Please direct all lodging related questions or concerns to Jenny Prosser at 651.603.3548 or [jprosser@leadingagemn.org](mailto:jprosser@leadingagemn.org).