

# ***EW Customized Living Tools***

***December 11, 2008***

**Training via Video Conference from  
Aging and Adult Services Division,  
Minnesota Department of Human Services**

***Presenter(s):*** Jolene Kohn, Strategic Planner, Aging and Adult Services Division  
Darlene Schroeder, Program Administrator, Aging and Adult Services Division

***Description*** Customized living and 24 hour customized living are services that can be authorized for Elderly Waiver (EW) recipients. DHS has developed tools for use by lead agencies in the contracting process with providers and in developing individualized customized living plans and setting rates for EW recipients. In order to meet CMS requirements as a condition of the EW renewal, all counties and tribes will be required to use these tools. Implementation time frames will be delineated during the training.

Major attention will be given to the process and tools for setting customized living component rates. These rates will be specific to each housing with services site and will be negotiated by lead agency staff designated to negotiate contracts. A second area of emphasis will be the individual customized planning tool that will be utilized by care coordinators/case managers developing individual community support plans.

***Target Audience:*** Elderly Waiver program lead agency contract managers, care coordinators/case managers, and directors.

Assisted living and housing with service providers interested in providing EW Customized living services

## ***Learning Objectives***

***Goal 1:*** Delineate the process for negotiating rates between lead agencies and customized living providers.

***Goal 2:*** Complete the customized living component rate input form.

***Goal 3:*** Complete the individualized customized living plan form.

## ***Pre-registration is required***

Each person needs to register through the link provided below. Registration closes at 5:00 p.m. on the Monday prior to the session. By registering, you understand that the session will be videotaped with the possibility of your visual and audio likeness being recorded for reproduction and distribution.

<http://agingtraining.dhs.state.mn.us>

## ***Handouts and Resources***

Presentation handouts and resource materials will be distributed to registered participants via email attachment 1-2 days before the scheduled session. Print and bring your own copies to the session. Copies may not be available at the site. Those individuals interested in receiving handouts only, can make this request via the registration survey.

### **Cancellation**

Video-conferencing sites without any registered participants prior to the registration close date will be cancelled. If you register, but are unable to attend, please cancel your reservation through the web link using your confirmation number prior to the registration close date. This allows others to participate in the training.

### **Certification**

Certificates for continuing education are available for participants at the site. Note: Video-conference training sessions have not been submitted for prior approval to any licensing board.

### **Accommodations**

Individuals with a disability who need a reasonable accommodation to participate in this event may indicate "special request" when registering. Please make requests as early as possible.

### **DVD Ordering**

Copies of the session may be available for ordering for a fee after the session ends. If the presenter(s) gives approval, you can order copies from the registration page.

### **Times and Locations**

The conference will be offered at the sites and time below. Note: sites that are filled are listed as FULL on the registration system and cannot accept additional people. You must choose another site.

**Start Time:** 10:00 am

**Duration:** 120 minutes

<b>Building</b>	<b>Street Address</b>	<b>City</b>
Blue Earth County Human Services	410 S 5th Street, Basement Level - Voyager Room	Mankato
Brown County Family Services	1117 Center Street, Cottonwood Room	New Ulm
Carver County Mental Health Ctr.	540 East First Street	Waconia
Clay County Family Services Ctr.	715 11th Street North	Moorhead
Cook County Courthouse	Social Services Dept., 411 West Second Street	Grand Marais
Crow Wing County Social Services	Community Services Bldg, 204 Laurel St., 3rd Floor	Brainerd
Department of Human Services	444 Lafayette Road, Fifth Floor, Room 5137	St. Paul
Douglas County Human Services	809 Elm Street, Suite 1186	Alexandria
Freeborn County Dept of Human Services	203 W Clark Street, Room 128	Albert Lea
Hennepin County Government Ctr.	300 S 6th Street, Room 1713	Minneapolis
Itasca County Courthouse	123 NE 4th Street	Grand Rapids
Kandiyohi Health and Human Services Building	2200 23rd Street NE, Room 1070	Willmar
Lake of the Woods County Courthouse	206 SE 8th Street	Baudette
Lyon County Government Center	Courthouse, 607 West Main Street, First Floor	Marshall
Morrison County Social Services/Public Health	213 SE First Avenue, Conference Room A	Little Falls
Nobles County Courthouse	315 10th Street, 3rd Floor	Worthington
Olmsted County Social Services	2116 Campus Drive SE	Rochester
Otter Tail County Government Services Center	550 West Fir Avenue	Fergus Falls
Traverse County Courthouse	702 2nd Avenue North	Wheaton
Watonwan County Human Services	715 Second Avenue South	St. James
Wright County Human Services	1004 Commercial Drive	Buffalo

The conference will be repeated at the sites and time below. Note: sites that are filled are listed as FULL on the registration system and cannot accept additional people. You must choose another site.

**Start Time:** 1:30 pm

**Duration:** 120 minutes

<b>Building</b>	<b>Street Address</b>	<b>City</b>
Becker County Human Services	712 Minnesota Avenue	Detroit Lakes
Chisago County Government Ctr.	313 North Main Street, Room 106	Center City
Dakota County Northern Service Center	1 Mendota Road West, Room 501	West St. Paul
Department of Human Services	444 Lafayette Road, Fifth Floor, Room 5137	St. Paul
Faribault County Human Services Office Building	412 North Nicollet	Blue Earth
Hubbard County Law Enforcement Center	301 Court Avenue, South Door	Park Rapids
Kanabec County Courthouse	18 N Vine Street	Mora
McLeod County Social Service Center, North Complex	2385 Hennepin Avenue North	Glencoe
Nicollet County Courthouse	501 South Minnesota Ave, EOC Room	St. Peter
Polk County Government Center	612 N Broadway, Lower Level, Suite 110	Crookston
Ramsey County Human Services	160 East Kellogg Blvd., Room 3150	St. Paul
Redwood County Human Services	302 E Third Street	Redwood Falls
Renville County Human Services	410 East DePue, Room 121b	Olivia
Roseau County Social Services	208 Sixth Street SW	Roseau
St. Louis County Government Ctr.	320 West 2nd Street, Room 406	Duluth
Stearns County Human Services	705 Courthouse Square, Room 354	St. Cloud
Stevens County Human Services	10 East Highway 28	Morris
Winona County Office Building	202 West 3rd Street	Winona