

MHHA

# ON TARGET SOLUTIONS



## DATES & LOCATIONS:

Thursday, May 22 –  
Alexandria  
Nelson Gables  
1220 Nokomis Street  
(320) 762-1113

Wednesday, June 11 –  
Mankato  
Pathstone Lutheran Home  
718 Mound Ave.  
(507) 345-4576

Monday, June 16 –  
North Oaks  
Presbyterian Homes  
of North Oaks  
5919 Centerville Road  
(651) 765-4000

Thursday, June 19 –  
Wadena  
Tri-County Hospital  
415 Jefferson St. North  
(218) 631-3510

## WHO SHOULD ATTEND:

- Housing managers
- Nurse managers working in assisted living home care
- Staff responsible for marketing HWS and assisted living communities
- Staff working in the business office of HWS and AL home care settings
- LTC administrators with HWS and AL projects on their campus
- Other interested professionals

## SUCCESSFULLY AND LEGALLY OPERATIONALIZING THE EW AND GRH PROGRAMS

*The third in MHHA's three part series  
Minnesota's EW and GRH Program Boot Camps*

**TAKE HOME STRATEGIES AND TOOLS YOU'LL USE RIGHT AWAY TO MANAGE SUCCESSFULLY AND LEGALLY UNDER THE EW AND GRH PROGRAM!**

### Here's what you'll learn:

- Sharpen your understanding of Minnesota's EW and GRH programs and how they've shaped your service delivery and housing project.
- Make sure you remain in compliance with all the requirements of EW, GRH and other existing laws such as Minnesota's Human Rights Act, Landlord-Tenant laws, etc. by learning how they all interact.
- Explore practical ways to address the day-to-day operational challenges related to participation in the EW and GRH programs.
- Evaluate and ensure the accuracy and clarity of content in all the various forms of communication you have with your tenants regarding your participation in the EW and GRH programs.
- Get practical tips and techniques for developing positive working relationships with lead agencies such as counties and managed care organizations. You'll better serve your clients and receive funding for services and housing you provide.
- **PLUS – you'll take home a valuable manual filled with essential resources you will use over and over again!**

### Sponsored by:

MINNESOTA  
HEALTH & HOUSING  
ALLIANCE

PROMOTING EXCELLENCE AND INNOVATION IN OLDER ADULT SERVICES



## **PURPOSE:**

This live workshop will provide Minnesota's housing-with-services and assisted living providers with the tools and information needed to successfully and legally operationalize the EW and GRH programs.

## **CONTINUING EDUCATION CREDITS:**

Application has been made to the Minnesota Board of Examiners for Nursing Home Administrators for clock hours. This program has been designed to meet the continuing education criteria for licensed professional nurses by the Minnesota Board of Nursing.

## **REGISTRATION INFORMATION AND FEES:**

MHHA Members - **\$135** per person  
Prospective Members - **\$175** person

### **Added value!**

Your registration fee includes a valuable manual of essential resource materials you will refer to over and over again to help your organization operate successfully and legally under the EW and GRH programs.

Registration is limited and on a first-received basis. Registration cut-off date/cancellation notice is four working days before the start of each program. All cancellations must be made in writing and by the dates specified for each location and are subject to a \$25 processing fee. No refunds if cancelled after the cut-off date or for no-shows. MHHA reserves the right to cancel this program.

## **ACCOMMODATIONS:**

The following is a list of accommodations nearby each meeting site. Make reservations at your earliest convenience as a block of rooms have not been reserved.

- Alexandria – County Inn and Suites (320) 763-9900
- Mankato – Hilton Garden Inn (507) 344-1111
- North Oaks – AmericInn (651) 429-7131
- Wadena – AmericInn (218) 631-1580

## **HOW TO REGISTER:**

Online: MHHA.com - click on Events  
Fax: 651-645-0002  
Mail: MHHA, 2550 University Avenue West, Suite 350S, St. Paul, MN 55114-1900,  
Attn: Accounting #8838  
Payment required prior to program date. MHHA members (only) may be invoiced.

## **FOR FURTHER INFORMATION:**

Questions about the program: Heidi Simpson  
Registration questions: Beth Gabrysiak  
Local calls: 651-645-4545  
Toll free: 800-462-5368

## **FACULTY:**

**BARBARA J. BLUMER,**  
Attorney, Orbovich and  
Gartner, Chartered,  
St. Paul

**ANGIE SWETLAND,**  
Director of Customer  
Relations, Presbyterian  
Homes and Services,  
Roseville

**MARY JO THORNE,**  
Regional Director of  
Housing Services,  
Augustana Care  
Corporation, Minneapolis

## PROGRAM AGENDA AND SCHEDULE:

- 9:00 a.m. Registration and continental breakfast
- 9:30 a.m. **Background/Overview and the Laws That Interact with the EW and GRH Programs**
- What's covered by what public program
  - MN Human Rights Act
  - Medical Assistance Provider Requirements
  - Landlord Tenant/Housing with Services/Assisted Living Laws
- 10:00 a.m. **Practical Issues and the Operational Implications of Participation in EW and GRH**
- Understanding the revenues and estimating costs of participating in public programs to know how to better manage.
  - Establishing program limits
  - Waiting list management
  - Documenting services provided
- 12:15 p.m. Lunch
- 1:00 p.m. **Communications with Tenants**
- Discuss all forms of communications with tenants and their representatives related to participation in public assistance programs
  - Discuss issues related to establishing clear policies
  - Discuss issues regarding communication of policies
- 2:00 p.m. Break
- 2:15 p.m. **Developing Positive Working Relationships with Lead Agencies**
- Elements to building a good, positive working relationship – trust and working together to accomplish what's in the best interest of the tenant/resident/client.
  - Contracts and Rates
  - Negotiating ideas for work with lead agencies
- 3:15 p.m. Adjourn

# ON TARGET SOLUTIONS

Minnesota Health & Housing Alliance  
2550 University Avenue West, Suite 350S  
St. Paul, MN 55114-1900

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FIRST-CLASS MAIL  
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PERMIT #29309



**SUCCESSFULLY AND LEGALLY  
OPERATIONALIZING THE EW AND  
GRH PROGRAMS**

May 22 – Alexandria  
June 11 – Mankato  
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**REGISTRATION FORM**

**SUCCESSFULLY AND LEGALLY OPERATIONALIZING THE EW AND GRH PROGRAMS**

Name \_\_\_\_\_ Title \_\_\_\_\_

E-mail Address \_\_\_\_\_ (to receive confirmation)

5/22 - Alexandria     6/11 - Mankato     6/16 - North Oaks     6/19 - Wadena

Name \_\_\_\_\_ Title \_\_\_\_\_

E-mail Address \_\_\_\_\_ (to receive confirmation)

5/22 - Alexandria     6/11 - Mankato     6/16 - North Oaks     6/19 - Wadena

Company Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

**Payment:**

Visa     MasterCard     AmEx    Credit Card # \_\_\_\_\_ Exp. date \_\_\_\_\_

Name on card \_\_\_\_\_ Cardholder's signature \_\_\_\_\_

Or check here to be invoiced (MHHA members only)

**MHHA Members - \$135** per person. **Non-members - \$175** per person

**Register online at [MHHA.com](http://MHHA.com) (click on Events) or fax this registration form to 651-645-0002.**

You will receive an e-mail confirmation with the information for this program. **Registration cut-off date/cancellation notice:**  
Four working days before the start of each session. MHHA reserves the right to cancel these programs.

Registration form and fee (payable to): MINNESOTA HEALTH & HOUSING ALLIANCE,  
2550 University Avenue West, Suite 350 South, St. Paul MN 55114  
Attn: Accounting # 8838